



PUBLIC CALL FOR APPLICATIONS FOR THE FILLING OF POSITIONS WITHIN THE MALTA COMPETITION AND CONSUMER AFFAIRS AUTHORITY

POST OF ENGINEER

MCCAA invites applications for the post of ENGINEER.

1. Duties

The duties of ENGINEER include:

Overall Purpose of Position

- Policy development, implementation and coordination, and in liaison as needed with all entities and Directorates of the MCCAA and other entities within Government;
- Sample taking and conduct on site visits/technical assessments;
- Risk management of MCCAA regulated products;

Main Accountabilities & Responsibilities

- a) providing technical and scientific support on MCCAA regulated products;
- b) advising other MCCAA Entities and Directorates, Government entities, industry and consumers on enforcement policies, methods, and interpretation of regulations issued by virtue of the Product Safety Act, Cap. 427;
- c) preparing guidance for local operators and conducting training;
- d) investigating complaints of injury, illness, or death caused by an MCCAA regulated product;
- e) initiating actions against violators;
- f) planning and directing market surveillance programs;
- g) developing inspection procedures and techniques;
- h) representing MCCAA and Malta in technical meetings;
- i) operating a help desk facility for local operators in the product safety areas;
- j) help the Regulatory Affairs Directorate of the MCCAA in analyzing EC legislative proposals whilst drafting relevant memoranda and instruction notes;
- k) assisting the Regulatory Affairs Directorate of the MCCAA in the practical preparations for the implementation of the new EC Regulations/Directives in the product safety areas falling within the remit of MCCAA;
- l) participating as auditor in certification schemes run by the Authority and in internal quality audits;
- m) co-ordinating with the Quality Manager in maintaining registration of ISO 9001:2008 for MCCAA;
- n) participating in conformity assessment activities as may be required by the Directorates of the MCCAA.

Further details of the job description of the post may be obtained from MCCAA's HR department via email through vacancies.mccaa@mccaa.org.mt.

2. Eligibility requirements

By the closing time and date of this call for applications, applicants must be:

- i. In possession of a recognised first University Degree or higher in Engineering;
- ii. Although training will be provided both in Malta and abroad, experience in risk assessment and risk management is considered an asset;

- iii. Solid analytical and report writing skills coupled with an excellent command of verbal and written English and Maltese;
- iv. Working knowledge of Italian, French or German would be an asset;
- v. Knowledge of Community procedures would also be an asset;
- vi. Very good analytical skills to understand and master a broad range of policy domains;
- vii. Project management skills;
- viii. Propensity to carry out analytical and research work and to evaluate, assimilate and report on findings;
- ix. Proficiency in the use of "Office" automation tools;
- x. Possess well developed interpersonal and communications skills;
- xi. Ability to work under pressure as part of a highly motivated small team of professionals, with minimal supervision;

Candidates must produce a Certificate of Conduct issued by the Police or other competent authority not earlier than one (1) month from the date of application.

Prospective applicants should note the requirement to produce MQRIC recognition statements in respect of their qualifications from MQRIC.

3. Submission of supporting documentation

Qualifications and experience claimed must be supported by certificates and/or testimonials, copies of which should be attached to the application. Scanned copies should be sent electronically with the curriculum vitae. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

4. Submission of applications

Applications, together with a *curriculum vitae* showing qualifications and experience, will be received by email on vacancies.mccaa@mccaa.org.mt by not later than **Sunday 25th February 2018**.